



Notification to Applicant/Employee That a Consumer Report May Be Obtained By the University

In compliance with Public Law 91-508 (the Fair Credit Reporting Act), as amended by Public Law 104-208 (the Consumer Credit Reporting Reform Act of 1996), and applicable state law, this notice is to inform you that the University may obtain a consumer report or reports in connection with your application for employment and for other employment-related purposes. "Consumer reports" include, but are not limited to, credit reports, criminal background checks, and Department of Motor Vehicles reports as appropriate for the position sought. In compliance with the above law, the University certifies the following:

- That the University has disclosed to applicant/employee that a consumer report(s) may be obtained for employment purposes, and the applicant's/employee's consent to obtain this consumer report has been obtained.
- That the consumer report(s) will be used for no purpose except employment purposes.
- That the consumer report(s) will be used for no purpose except employment purposes.
- That if the University takes any adverse action against the above-named applicant/employee based in whole or in part on information contained in the consumer report(s), the University will comply with all adverse action information requirements mandated by Public Law 91-508 (the Fair Credit Reporting Act), as amended by Public Law 104-208 (the Consumer Credit Reporting Reform Act of 1996), and applicable state law.
- That no information obtained from the consumer report will be used in violation of any applicable federal or state equal employment opportunity laws or regulations.
- No medical information is sought in connection with this consumer report.

By signing below, I acknowledge that I have read and understand the above information regarding the University's option to obtain a consumer report on individuals applying for employment or for other employment-related reasons.

Signature of Applicant/Employee

Date

Printed Name of Applicant/Employee

Social Security Number